



Great Expectations... Great Rewards

Intent to Accept or to Request a Monetary Gift

District policy requires that all grants and gifts be reported. Based on size, various approvals or procedures are required. Please complete this form for all unbudgeted monetary gifts requested or received, either solicited or unsolicited.

Who is the donor? (Contact name and information)

The Mr. Hollands Opus Foundation
Tricia Steel (817) 762-4328
What is the amount of the gift?

\$ 22,560 value

What is the date the funds were received?

Notified of award May 4, 2017

What school(s) or department(s) will benefit from the funds?

Crowley Middle School Band

What are the reporting requirements, if any?

(Please attach documentation)

Credit the Mr. Hollands Opus Foundation in all publication/communication

Please print, sign and return this form to:

Finance Department
512 Peach Street, Crowley, TX 76036
817-297-5800
Fax: 817-297-5203
E-mail: dwaynejones@crowley.k12.tx.us

What will the funds be used for?

- Instruction
- Reading
- Math
- Science
- Social Studies
- English Language Arts
- Other Equipment

Do you need assistance from the Grants & Development Department?

- Yes
- No

If so, who should we contact?

Would you like the Communications Department to contact you upon award of the gift?

- Yes
- No

If so, who should we contact?

Marissa Davis - Asst. Band Director

Principal or Designee

May 5, 2017
Date

Contact: Jay Weems

School/Dept: Crowley Middle School Band

Title: Band Director

E-mail: jay-weems@crowley.k12.tx.us

Phone: (254) 592-0094

Fax:

For Administration Use:

Executive Director of Business Services

Superintendent or Designee

Chief of School Operations

Requires Board Approval (Superintendent Decision)?

- Yes
- No



May 4, 2017

Mr. Jay Weems
Band Director
Crowley Middle School
3800 W. Risinger Rd.
Fort Worth, TX 76123

Dear Mr. Weems,

Congratulations! You have demonstrated an outstanding dedication to your music program and helping your students achieve their greatest potential. The Mr. Holland's Opus Foundation is pleased to donate the following instruments to Crowley Middle School: five alto saxophones, five clarinets, three trumpets, and one 4/4 4-valve tuba.

This donation is made possible through the generous funding from one of The Mr. Holland's Opus Foundation's supporters, The Ryan Foundation. We ask that you mention this benefactor in any announcements, thank you letters or acknowledgments about this award.

Enclosed is a Grant Acceptance Agreement that outlines the terms and conditions of your grant. It must be signed and returned before we will release the instruments to your school. Please include a quote from you or your principal stating what this grant means to your program. It is important for us to know the impact of this award and the benefits to your students.

We hope to maintain an ongoing relationship with you and your students and request that you send photos, stories and updates about your program throughout the year that we can share with our donors and the public.

Thank you for your dedication to students and music education.

Sincerely,

Tricia Steel
Program Director



GRANT ACCEPTANCE AGREEMENT

Thoroughly review this agreement, then sign and return by fax (818) 643-2463, email: info@mhopus.org or post no later than **May 31, 2017**. Failure to do so may result in the cancellation of this award.

It is agreed that The Mr. Holland's Opus Foundation's award of 5 alto saxophones, 5 clarinets, 3 trumpets, 1 4/4 4-valve tuba, and their acceptance by Crowley Middle School in Fort Worth, TX in Crowley Independent School District, is subject to the following terms and conditions:

- This grant is contingent upon Mr. Weems returning to the school to teach music for the 2017/18 school year. If for any reason Mr. Weems does not return for the 2017/18 school year, the school must notify The Foundation immediately and the grant will be rescinded.
- The award is made in support of music education at Crowley Middle School and not to any one or more teachers employed at Crowley Middle School and/or Crowley Independent School District. Transfer or loan of the donated instruments to a different school, including a different school in Crowley Independent School District is expressly prohibited, even in the case of music teacher turnover.
- Teacher will thoroughly inspect all donated instruments upon receipt and notify the Foundation within 15 business days of the delivery if any instruments are received damaged or defective.
- Include the donated instruments (makes, models and serial numbers) on the school/district's master inventory list for tracking and accountability purposes. It is highly recommended that the instrument inventory numbers assigned to the donated instruments include the letters "MHOF" for easy identification should an inventory check be conducted in the future.
- Store instruments in a safe and secure designated area and undertake normal maintenance of the instruments to keep them in good repair.
- Complete a Receipt of Donated Instruments form when donated instruments arrive and have been inspected (to be completed by the music teacher, this form will be emailed to him/her.)
- Principal and teacher will complete respective evaluation reports one (1) year following the donation (these forms will be provided via e-mail).
- Notify the Foundation in the future if the music teacher signing this agreement is no longer teaching at this school and provide the name, phone and email of the replacement teacher.
- Notify the Foundation if the awarded music program is discontinued, or if donated instruments are not being used, and return all instruments to the Foundation within 60 days, at the school and/or school district's expense.
- Provide photographs of students with the donated instruments, and quotes or letters from the teacher, principal or students, verifying that permission has been granted by the participants for their use by the Foundation.
- Credit the Mr. Holland's Opus Foundation and any other stated benefactor in any promotion of this grant, including press releases, printed programs, interviews, social media, etc.

The Mr. Holland's Opus Foundation reserves the right to rescind this grant if Crowley Middle School/Crowley Independent School District fail to fulfill its obligations as provided herein. If the grant is rescinded, all of the instruments must be promptly returned to The Mr. Holland's Opus Foundation. All return shipping expenses shall be paid by Crowley Middle School/Crowley Independent School District.



By their signatures below, Principal Omarian Brown and Band Director Jay Weems of Crowley Middle School (i) acknowledge that they have read and understand this Grant Acceptance Agreement and (ii) agree to all terms as provided in this Grant Acceptance Agreement.

By her signature below, Interim Superintendent Dr. Patricia Linares of Crowley Independent School District who has jurisdiction over Crowley Middle School (i) acknowledges that she has read and understands this Grant Acceptance Agreement and (ii) agrees to all terms as provided in this Grant Acceptance Agreement.

By (print name) Omarian Brown

By (signature) *Omarian Brown*
Principal, Crowley Middle School

Date: 5/9/17, 2017

By (print name) Jay WEEMS

By (signature) *Jay WEEMS*
Band Director, Crowley Middle School

Date: 5/9/17, 2017

By (print name) _____

By (signature) _____ Date: _____, 20____
Interim Superintendent, Crowley Independent School District



The Mr. Holland's Opus Foundation would appreciate if you will provide a statement about the impact this grant will have on your students and your school. By submitting this quote, you give the Foundation permission to use it publicly. Please provide the quote and the name of its author in the space below:

"The Crowley Middle School Band program is extremely grateful to be a recipient of the Mr. Holland's Opus Foundation grant for new instruments. The impact this will have on the morale of our students is incredible and will only further aid our push for musical excellence. We look forward to the many years of joy this grant will bring to the school and the lasting influence our music program will have for our students."

Marissa Davis, Assistant Band Director